

THE UNITED REPUBLIC OF TANZANIA

*Supplement No. 45*

*25<sup>th</sup> November, 2022*

**SUBSIDIARY LEGISLATION**

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THE LAW SCHOOL OF TANZANIA ACT,  
(CAP. 425)

**RULES**

*(Made under section 20(1)(a) and (b))*

THE LAW SCHOOL OF TANZANIA (ADMISSION, FEES AND CONDUCT OF  
PRACTICAL LEGAL TRAINING) RULES, 2022

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*GN NO. 660 (CONTD)*

THE LAW SCHOOL OF TANZANIA ACT,  
(CAP. 425)

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RULES

*(Made under section 20(1)(a) and (b))*

THE LAW SCHOOL OF TANZANIA (ADMISSION, FEES AND CONDUCT OF  
PRACTICAL LEGAL TRAINING) RULES, 2022

PART I  
PRELIMINARY PROVISIONS

- Citation 1. These Rules may be cited as the Law School of Tanzania (Admission, Fees and Conduct of Practical Training) Rules, 2022.
- Interpretation  
Cap. 425 2. In these Rules, unless the context otherwise requires-  
“Act” means the Law School of Tanzania Act;  
“Board” means the Governing Board established under section 15 of the Act;  
“Committee” means the Practical Legal Training and Examinations Committee established under section 9 of the Act;  
“Principal” means the Principal of the School appointed under section 13 of the Act;  
“programme” means programmes run by the School according to a specific Curriculum;  
“School” means the Law School of Tanzania established under section 4 of the Act; and  
“student” means a person enrolled in any of the programme offered by the School.

PART II  
ADMISSION

- Criteria for admission 3. An applicant of any program offered by the School shall comply with the minimum qualification requirements as stipulated in the admission policy.

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Application and  
proof of  
academic  
qualifications

4.-(1) An application to join the programme shall be made in the prescribed form and accompanied by the requisite non-refundable application fee prescribed in the First Schedule to these Rules.

(2) An application from an applicant, who does not meet the minimum entry qualifications, shall not be processed.

(3) Every application shall be accompanied by proof that the applicant meets the qualifications to join the programme as specified under rule 3.

(4) Subject to subrule (3), an academic transcript, duly issued, signed and sealed by the issuing authority of the training institution, shall be deemed to be proof of qualifications of the applicant.

Notification and  
registration

5.-(1) A successful applicant shall be notified and required to report for an orientation session that takes place during the week preceding the beginning of the first semester of the programme.

(2) Every new student shall be required to register at the Registrar's office where he shall be required to sign a declaration to abide by all laws, instructions and terms and conditions relating to the programme.

(3) Notwithstanding subrule (2), a student shall not be registered unless he has paid, in full, the requisite programme fees related to the programme.

Requirement to  
attend  
programme after  
registration

6.-(1) A registered student shall pursue the programme without interruption.

(2) Notwithstanding the generality of subrule (1), the Principal may, for sufficient cause, allow a student to postpone studies.

(3) A sufficient cause for purposes of subrule (2) shall include:

- (a) sickness;
- (b) serious social problems; or
- (c) serious financial problems.

Identity card

7.-(1) Every student shall, upon registration, be required to submit the recent passport size photographs.

(2) Subject to subrule (1), every student shall, upon payment of the requisite identity card fee, be entitled to a student identity card.

(3) The students shall wear his identity card at all times when he is within the premises of the School.

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PART III  
FEE STRUCTURE FOR THE PROGRAMME

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|---------------------------------|---|
| Direct programme fees           | 8. The fees prescribed in the First Schedule to these Rules shall apply to Tanzanian students and be paid directly to the School through a prescribed account.  |
| Fees for non-Tanzanian students | 9. The fees prescribed in the Second Schedule to these Rules shall apply to non-Tanzanian students on application for a Postgraduate Course and be paid directly to the School through a prescribed account.          |
| Indirect programme costs        | 10. A student shall bear all indirect costs related to his studies at the School including field allowance, allowance for personal books and stationery, research, project, accommodation meals and health insurance. |
| Review of fees                  | 11. The Board may review and change the fee structure for the School whenever it deems necessary, and once changed each student shall be required to pay the fees as directed by the Board.                           |

PART IV  
ATTENDANCE AT THE SCHOOL

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|--|---|
| Assessments and examinations             | 12.-(1) A student attending a programme shall submit himself to such assessments and examinations, as the Board may require, in order to satisfy the Board of the student's competence, diligence and application of the skills learnt during the programme.<br>(2) The assessment and examination of students shall be done in accordance with the rules made by the Board for that purpose.   |
| Directions and instructions of Principal | 13.-(1) Without prejudice to other laws governing the School, every student shall obey the directions and instructions of the Principal in relation to the respective programme and attend classes and other activities of the programme diligently and continuously to the satisfaction of the Board.<br>(2) Where the Principal is not satisfied with any student as to his attendance, diligence and application of the skills learnt during the programme, he shall inform the Committee which shall deliberate on the matter and advise the Board on |

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the measures to be taken in relation to the student.

(3) The records of the School shall be used as evidence regarding the attendance made at the School in pursuance of the programme.

PART V  
GENERAL PROVISIONS

Revocation and  
savings  
GN. No.  
173 of 2011

14.-(1) The Law School of Tanzania (Admission, Fees and Conduct of Practical Training) Rules, 2011 are hereby revoked.

(2) The revocation of the Law School of Tanzania (Admission, Fees and Conduct of Practical Training) Rules, 2011 by these rules shall not affect or invalidate anything done under the Law School of Tanzania (Admission, Fees and Conduct of Practical Training) Rules, 2011.

*Law School of Tanzania (Admission, Fees and Conduct of  
Practical Legal Training)*

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FIRST SCHEDULE

*(Made under rules 4 and 8)*

FEES FOR POSTGRADUATE DIPLOMA IN LAW COURSE  
RELATING TO TANZANIAN STUDENTS

Item	Amount (Tshs.)
Application Fee	20,000
Registration Fee	20,000
Tuition Fee	2,400,000
Examination Fee	100,000
Field (Attachment) Supervision Fee	150,000
Library Fee	100,000
Institutional Stationery and Photocopy Services	100,000
Caution Money	10,000
Identity Card	20,000
Student's Organization Fee	10,000
Admission Fee	20,000
TOTAL	2,950,000

FEE FOR PARALEGAL PROGRAMME

Item	Amount (Tshs.)
Tuition Fee	1,000,000
Registration Fee	20,000
Examination Fee	70,000
Statement of results	5,000
Transcript	20,000
Field (Attachment) Supervision Fee	80,000
Institutional Stationery and Photocopy Services	50,000
Identity Card	20,000
Graduation Fee	40,000

*Law School of Tanzania (Admission, Fees and Conduct of  
Practical Legal Training)*

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NACTE Fee	20,000
TOTAL	1,325,000

SECOND SCHEDULE

*(Made under rule 9)*

FEES FOR POSTGRADUATE DIPLOMA IN LAW COURSE  
RELATING TO NON-TANZANIAN STUDENTS

Item	Amount (Tshs.)
Application Fee	40,000
Registration Fee	40,000
Tuition Fee	4,800,000
Examination Fee	150,000
Field (Attachment) Supervision Fee	500,000
Library Fee	200,000
Institutional Stationery and Photocopy Services	100,000
Caution Money (Deposit)	20,000
Identity Card	20,000
Student's Organization Fee	10,000
Admission Fee	40,000
TOTAL	5,920,000

Dar es Salaam,  
21<sup>th</sup> November, 2022

EVARISTO E. LONGOPA  
*Chairman of the Board*